



EAST TROY COMMUNITY SCHOOL DISTRICT
BACK TO SCHOOL
2022-23 NEWSLETTER
ANNUAL ONLINE REGISTRATION: AUGUST 1-12, 2022



Annual Online Registration



August 1-12

via Family Access

See page 4 for more information.

Once online registration is complete,
student schedules and classroom
teachers will be available in Family
Access on:

ES/MS - August 1 HS - August 17

Annual Online Registration will be open from August 1-12 and is intended for all returning/enrolled students via Family Access.

This process ensures that we have up-to-date information for your child as well as annual permissions. You will also have the option to pay registration and optional fees with a credit/debit card via RevTrak. If paying in person or via mail, make checks payable to East Troy Community Schools, Attn: Registration.

If you do not have computer access, please plan on stopping in one of the school offices to complete the online registration process for your child(ren) within the dates of online registration. Note: Offices are closed on Friday during the summer.

Student class placement/schedule will not be available until after Online Registration has been completed. Note: HS schedules will not be available until August 17, after Online Registration has been completed.

Watch your email and the website for more information.

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MESSAGE FROM THE DIRECTOR OF TEACHING AND CONTINUOUS IMPROVEMENT OF STUDENT LEARNING

It's hard to believe that the 2021 - 2022 school year is in the rearview mirror! While the last two years have often been marked by feelings of uncertainty, anxiety, and loss, they have also resulted in many successes that must be recognized and celebrated. Despite the many challenges we face, our community of learners continues to come together to create learning environments that ensure continued growth and progress while supporting the physiological and psychological health of our students and staff. For this, we owe a great deal of gratitude to our students, families, teachers, staff, and administrators for their positivity, flexibility, patience, and grit during these trying times.

One of the main focus areas for our learning community has been on the development of a growth mindset, a belief that allows us to unlock our ability to learn and grow especially during challenging times. Because of this growth mindset, we have been able to confront challenges with grace and resilience.

While we have all experienced a great deal of change, our district mission remains the same and we continue to focus on providing a well-rounded education through engaged student learning, quality teaching, strong leadership, rigorous coursework, and community service opportunities for the betterment of the students and community. The district mission is further supported through learning opportunities and flexible assessments which promote and incorporate creativity, critical thinking, collaboration, communication, content, and curiosity. Each and every year we work to ensure that our mission is a living part of our schools and classrooms.

In order to measure student growth, progress, and understanding, the district is continuing to focus on the development of learner-empowered assessment practices including formative assessment, summative assessment, goal setting, and feedback. Assessment practices designed to inform instruction and incorporate self-reflection, goal setting, and progress monitoring are being developed and integrated into all classrooms throughout the district. As a result, students are empowered to take an active role in demonstrating their learning, celebrating areas of strength, identifying opportunities for growth, establishing an action plan to ensure continuous improvement, and monitoring progress. In the East Troy Community School District, rigorous standards, engaging instructional strategies, student-empowered assessment practices, and authentic experiences come together to maximize student potential and ensure college and career readiness for all.

We are excited for the future and look forward to working together for the continued advancement of our learning community. Wishing you a happy, safe, and enjoyable summer!

Mrs. Amy Foszpanczyk
Director of Teaching and Continuous Improvement of Student Learning



REGISTRATION FEES

The general registration fee is in order to partially offset all of the consumables in each building's budget, workbooks, rental of textbooks and technology related implementation costs district-wide.

These costs include but are not limited to individual use items for tablets and Chromebooks, license fees, monitoring applications for filtering and theft recovery, student usage reports, emergency charging stations, online apps and online textbooks.

These fees are not directly associated to having a device - therefore fees are still charged even if the student brings his/her own device.

The District also may charge additional consumable fees at various times during the school year for field trips and courses in order to supplement basic curriculum with outstanding and enriching student opportunities.

The annual Consent to Share Information Waiver Form can be found on the website, via Family Access during Online Registration, within the online application and attached to the hard copy application. This must be filled out, signed, dated and submitted/returned to receive a reduction in registration and/or course fees.

PRIMARY/ELEMENTARY SCHOOL

Grade 4K Registration \$45.00
Grades KG-5 Registration \$90.00
Yearbook \$15.00
Yearbook (after December 2022) \$18.00

MIDDLE SCHOOL

Grades 6-8 Registration \$95.00
Sport/Activity \$30.00
Sports Pass (to attend HS events) \$35.00
Course Fee \$5.00
Lock Fee (for 6th grade students) \$6.00
Yearbook \$30.00
Yearbook (after December 2022) \$33.00

HIGH SCHOOL

Grades 9-12 Registration \$100.00
Class dues FR/SO \$10.00
Class dues JR/SR \$15.00
Instrument Rental \$100.00
Sports/Activity \$100.00
Sports Pass (included if in sport) \$35.00
Course Fee \$10.00
Band/Choir Fee \$5.00
Graduation Ceremony \$10.00
Freshman/New Student Lock Fee \$6.00
Student Parking \$50.00
Yearbook \$70.00

FAMILY & STUDENT ACCESS

In an ongoing effort to increase communication between school and home, we are pleased to offer Skyward Family Access to our families. With this online ability, you will be able to view your child's schedule, daily attendance, grades, discipline, make online food service and fee management payments. Parents can request changes to their contact information, edit their information for Skylert food service and emergency notifications, edit their options for the Family/Student Directory and much more.

To obtain your username or password, go to www.eastroy.k12.wi.us and click on the Family & Student Access icon at the top of the screen. Click on "Forgot your login or password?" on the login screen. Enter your email in the space provided. If it matches the email address the district has on file, you will be sent an email from do.not.reply@k12.wi.us containing your login and a link that can be used to reset your password. Be sure that your spam filter is set to allow these emails through.

Note: The enrollment login and password for new online enrollments will not provide access to our Family Access module.

If you get a message that your email is not found in the database, please send it to dralis@eastroy.k12.wi.us along with your child's name and your name. A link to set up your account will be emailed to you. You may also call (262) 642-6710 x 1250.

4K & NEW 5K ORIENTATION

August 11, 2022

Little Prairie Primary School

Come to either the 10:00AM or 5:00PM session. This orientation will provide parents key information regarding Little Prairie and the early elementary years. It will also give students the opportunity to acquaint themselves with school, staff, and other students.



READY, SET, GO CONFERENCES

Ready, Set, Go Conferences will be held on:

- August 24
- August 25
- August 30

Online scheduling will begin on August 15 via Family Access.

FRESHMAN/NEW HS STUDENTS

Freshman Orientation will be held on August 25 from 1:00-2:30 PM.

Freshman Parent/New Student Orientation will be held on August 25 from 6:00-7:00 PM.

TRANSPORTATION

Transportation registration is via Family Access during Online Registration.

Routes will be available via the Ride 360 app on August 26.

The Traversa Ride 360 mobile app provides secure access to student routing information. Ride 360 provides quick access to your child's routing information, which can include the bus stop, route, and bus number.

To access via a computer, go to <https://wieasttroycomsd.traversaride360.com/>. To find your student's id number, please log onto Family Access, Student Information - Other ID (found near the middle of the screen).

Please keep in mind that the information provided by Ride 360 is approximate and subject to change. Please call the transportation department at 262-642-6710 x5901 with questions.

STUDENT DIRECTORY

The student directory is available online via Family Access. Your preferences will remain as they were for the 2021-22 school year and can be changed via Family Access - My Account - School Directory Options.

PICTURES/STUDENT IDS

Picture Day by Appointment: September 1, 2022

Students who would like to get their picture/ID taken prior to the start of the school year, can do so on September 1 in the Middle School Multi-Purpose Room from 8:00AM-7:00 PM. Appointments can be scheduled via this link: **LINK HERE**

In-School Picture Day: September 7, 2022

Absentee/Retake Picture Day: September 16, 2022

PRE-ORDER: If you would like to pre-order pictures, click [HERE](#) to go to the School & Sports Pics site. Pre-ordering is only available prior to the original picture day. Order envelopes are available in the school offices.

Use the coupon code Fall100381 to save 10% off of your online order if placed before the original picture day.

CLASS OF 2023 SENIOR PHOTOGRAPHS

GUIDELINES:

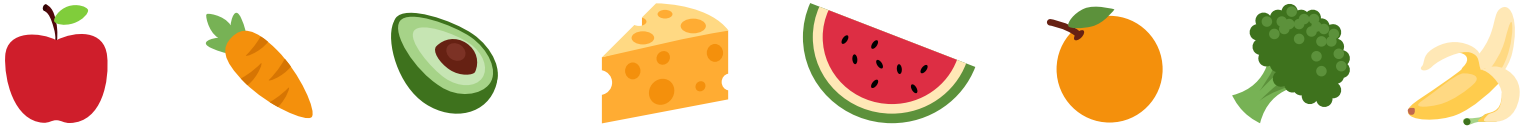
- Picture should be 2.25" wide x 3" high (Vertical)
- Resolution should be 300 DPI
- Allowed file format types include JPEG, JPG, PSD, or TIFF
- All backgrounds must be non-distracting
- No props
- No selfies
- Head/Shoulder pictures are preferred but not required
- Students must follow the school dress code

NOTE: If you are using a professional photographer, we do not encourage taking prints from your photographer and scanning them. The quality is usually poor. Please have your photographer submit the image.

The ETHS Yearbook reserves the right to refuse a photo not meeting specifications.

All senior portraits must be submitted electronically by November 1, 2022.

Email your photo with your last, first name to :
leideb@easttroy.k12.wi.us



FOOD SERVICE

The East Troy Food Service Department is pleased to offer well balanced and nutritious meals that meet all of the USDA guidelines for school breakfast and lunch. Our menus offer a wide variety of entrees, fruits and vegetables each day as well as kid pleasing favorites such as pizza, spaghetti, nachos and chicken nuggets.

Did you know that these favorites are specially formulated to contain less fat and sodium and more whole grains? You can feel confident that your child is eating a healthy lunch when they choose lunch with us!

We are pleased to announce that for school year 2022-23, USDA is again making funds available to enable us to serve all students breakfast and lunch at no charge. Each student is able to receive one breakfast and one lunch per day as long as they choose a complete meal. Extra milks, entrees and snacks are charged to the student lunch account so if your child may want to purchase some of these items it is important to make sure your family account is not negative. Payments can be made online or turned in at school.

If you feel that your family might qualify for free or reduced price meals, please access the application online during online registration. Families qualifying because of direct certification will receive an email informing them of their eligibility prior to the end of July and will not need to complete the application, but will need to complete a fee waiver to discount registration fees.

Please remember that although all children will be able to receive meals at no charge you will only be eligible for fee reductions if your family has qualified for free/reduced meals and a waiver has been completed and returned. Rest assured that your free/reduced status is kept completely confidential.

Breakfast and lunch are available at all buildings. At Little Prairie Primary we will continue to have Breakfast in the classroom. Breakfast bags will be delivered to each classroom before the start of school and can be eaten as breakfast or snack. Families who choose not to participate will need to send a snack to school. Prairie View will continue our mid morning mobile breakfast cart which will serve a grab & go style breakfast or snack. Middle School will also continue the popular mid-morning breakfast cart while at the High School breakfast is available during resource period.

	Student	Free/Reduced
Breakfast (Elementary)	\$ 1.55	Free / Free
Breakfast (Middle School)	\$ 1.75	Free / Free
Breakfast (High School)	\$ 1.75	Free / Free
Lunch (Elementary)	\$ 2.70	Free / \$.40
Lunch (Middle School)	\$ 2.90	Free / \$.40
Lunch (High School)	\$ 2.95	Free / \$.40
Extra Milk	\$.40	\$.40 / \$.40

(continued on next page)

(Food Service continued)

We will continue to serve our meals in the safest manner possible, following all recommended mitigation measures as approved by the School Board.

Menus, nutrition information, negative balance policy, free & reduced applications, district wellness policy and more are available on the food service page of the district website or at easttroy.nutrislice.com. You may also download the app to access menus on your phone!

Feel free to contact Food Service at 262-642-6760 x5302 or via email at benrut@easttroy.k12.wi.us with any questions, suggestions or concerns.

We look forward to serving your family in the 2022-23 school year!

Food Service Auto-Replenish Saves Time and Eliminates Hassle

Pay when it's most convenient with a computer, mobile device or set up auto-replenish payments at <https://easttroy.revtrak.net>. The district offers Auto-Replenish for automatic payments to your student's meal account. The district Web Store even updates Skyward with payments! No need to worry any longer about low meal account balances.

Visit the Web Store - You can access payments via Family Access - Food Service - Make a Payment or log into EastTroy.revtrak.net and click "Log in" or create your personal Web Store account to set up auto-replenish for your student's food account.

If you haven't previously logged in to Skyward Family Access you will need to enter your student's credentials. The student will show in the future, when logged in to the Web Store.

To set up auto-replenish for your student:

- Click Low Balance Settings under the name. You may click Make One-Time Payment to pay as usual, but this will not enable or set up auto-replenish. One-time payments post instantly.
- Toggle "Disabled" to Enabled.
- You may adjust the default settings to preference and add or select a payment method.
- Click I agree to recurring payments (hover on the info icon for details).
- Click Save to complete setup.

The Web Store will do the rest! Transactions automatically occur beginning at 7p.m. CST and are confirmed with an email sent to the account holder.

Adjust settings or view payments at any time—Settings can be adjusted at any time on the food item or in your Web Store "My Account" settings. Log in to the Web Store to manage settings or view payment history.



ETHS ATHLETICS

Each HS athlete MUST have a practice permit before he/she will be allowed to try-out and/or practice in a sport. All necessary forms can be picked up in the Main Office or are available online.

All permits must be picked up in order to try-out and/or practice for a sport.

The following are required to receive a practice permit (HS) and participate in a sport:

- **Activity Fee*:** The cost is \$100 per sport and must be paid in order to participate. If a hardship exists, please contact the athletic director to make payment arrangements.
- **Code of Conduct*:** The code includes expectations for student-athletes and non-negotiable conditions for involvement in athletics along with specific consequences for non-adherence. The signed contract statement must be on file stating that athletes and parents have read and understand the student athletic code. The code can be found on the District website - District | Departments | Athletics.
- **Concussion Form*:** Parents must sign and return a concussion information sheet acknowledging that they have received education about the signs, symptoms and risks of sport related concussions and have understood and agree to abide by all of the information provided.
- **Physical/Alternate Year Card:** Athletes must have a physical card on file for the coming school year. Physical examination taken April 1 and thereafter is valid for the following two school years; physical examination taken before April 1 is valid for the remainder for that school year and following school year. Athletes or parents can check Family/Student Access/Health Information/Physical to view the last completed physical date that the school has on file. An alternate year card must be completed for high school students on the years when a new physical is not required. All physical/alternate year cards must be returned to the main office to be eligible to participate.

*Requirement may be met online during online registration.

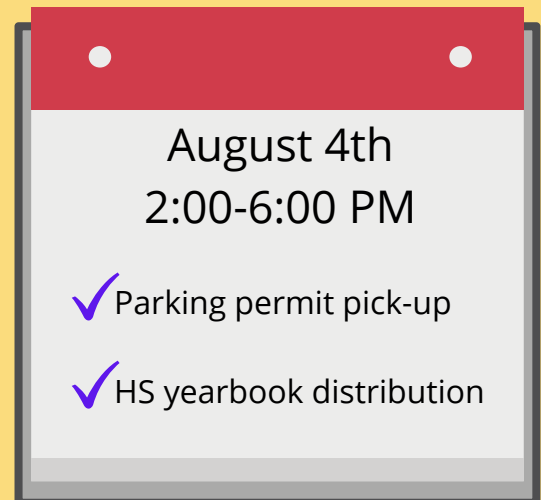
ETHS PARKING PERMITS

Parking permits can be purchased online via Family Access or throughout the school year in the attendance office.

The completed form (available online during online registration) and the fee of \$50 must be received in order to obtain a permit.

Please have the following information available when filling out the parking permit form.

- Driver's License number
- Model
- Make
- Year
- Color
- License Plate number



LIFE OF AN ATHLETE

It is required annually that all high school athletes and parents participate in a pre-season "Life of an Athlete" meeting. The meeting is to discuss conditions for athletic participation, involvement, expectations, philosophy and what it means to be an athlete. We encourage parents to participate as parent knowledge, involvement and support of your children as athletes and of this program are key to both the success of the program, ETHS sports teams and your teen.

All parents and athletes will need to sign a Life of an Athlete contract prior to obtaining a practice permit for any sport team at East Troy High School. More information will be shared about the presentation for the upcoming school year at a later date.

Please take time to review the Athletic Code of Conduct carefully with your teen prior to attending the mandatory meeting. The code can be found on the District website | ETHS | Extracurricular Activities | Athletics. If there have been any changes they will be highlighted at the mandatory presentation.

More Information and Forms: Go to the district website - ETHS | Extracurricular Activities | Athletics for athletic forms, schedules, and more. If you have any other questions, contact the high school at (262) 642-6760.

MS/HS TENTATIVE ATHLETIC START DATES



HS Tentative Start Dates

Aug 2 - Football
Aug 8 - Girls Golf
Aug 9 - Girls Tennis, Girls
Swimming & Diving
Aug 15 - Boys Soccer, Cross
Country, Girls Volleyball

MS Tentative Start Dates

Sept 7 - Cross Country
Sept 7 - Girls Basketball
Oct 17 - Wrestling

EAST TROY ALL SPORTS BOOSTER CLUB

The purpose of the East Troy All Sports Booster Club (ETASBC) is to support all sports programs that are not included in the annual school budget. Every penny that we earn goes directly back to the students, coaches, and programs at East Troy High School.

We would like to invite you to become a member of ETASBC. We would love to see more ETHS Alumni, former athletes, and all parents participate!

You do not have to have a son/daughter in sports to be a member of the East Troy All Sports Booster Club. Come to a meeting (first Monday of every month) and see what we do! Volunteer in a concession stand with old friends or make new ones! We hope to see you soon!

You can find more information about us on the school website at <https://www.easttroy.k12.wi.us/community/all-sports-booster-club.cfm>

IMMUNIZATION LAW & AGE/GRADE REQUIREMENTS FOR 2022-23 SCHOOL YEAR

All students attending WI public schools must meet the following minimum immunization requirements or present a waiver. A waiver may include a health, religion or personal conviction.

Grade/Age	Number of Doses					
Pre-K (ages 2 through 4 yrs) ¹	4 DTaP/DTP/DT ²	3 Polio	3 Hepatitis B ⁶	1 MMR ⁷	1 Varicella ⁸	
Kindergarten through Grade 5	4 DTaP/DTP/DT/Td ^{2,3}	4 Polio ⁵	3 Hepatitis B ⁶	2 MMR ⁷	2 Varicella ⁸	
Grades 6 through 12	4 DTaP/DTP/DT/Td ²	1 Tdap ⁴	4 Polio ⁵	3 Hepatitis B ⁶	2 MMR ⁷	2 Varicella ⁸

1. Children > 4 years of age who are enrolled in a Pre-K class should be assessed using the immunization requirements for Kindergarten through Grade 5 which would normally correspond to the individual's age.
2. D=diphtheria, T=tetanus, P=pertussis vaccine. DTaP/DTP/DT/Td vaccine for all students Pre-K through 12: Four doses are required. However, if a student received the 3rd dose after the 4th birthday, further doses are not required. Note: a dose four days or less before the 4th birthday is also acceptable.
3. DTaP/DTP/DT vaccine for children entering Kindergarten: Each student must have received one dose after the 4th birthday (either the 3rd, 4th, or 5th dose) to be compliant. Note: a dose four days or less before the 4th birthday is also acceptable.
4. Tdap is adolescent tetanus, diphtheria and acellular pertussis vaccine. If a student received a dose of a tetanus-containing vaccine, such as Td, within five years before entering the grade in which Tdap is required, the student is compliant and a dose of Tdap vaccine is not required.
5. Polio vaccine for students entering grades Kindergarten through 12: Four doses are required. However, if a student received the 3rd dose after the 4th birthday, further doses are not required. Note: a dose four days or less before the 4th birthday is also acceptable.
6. Laboratory evidence of immunity to hepatitis B is also acceptable.
7. MMR is measles, mumps, and rubella vaccine. The first dose of MMR vaccine must have been received on or after the first birthday. Note: a dose four days or less before the 1st birthday is also acceptable. Laboratory evidence of immunity to all three diseases (measles, mumps, and rubella) is also acceptable.
8. Varicella vaccine is chickenpox vaccine. A history of chickenpox disease or laboratory evidence of immunity to varicella is also acceptable.

6TH GRADE STUDENTS IMMUNIZATION REMINDER

All incoming 6th grade students must have their Tdap booster before next school year or complete a waiver. Questions? Email Tricia Harris at hartri@eastroy.k12.wi.us.

Please consider the COVID-19 vaccine for your child(ren) 5 years & up.

MEDICATION & HEALTH CONDITION REMINDERS

Please ensure that there are new medication orders EACH year for medications given at school.

We encourage parents of a child with a chronic condition (i.e. allergies, GERD, etc) to obtain a note from their physician that outlines the child's symptoms, what can be done, what situations would be cause for concern- such as calling a parent or exclusion from school, etc.

PARENT ALERT

Please check with your child's primary physician early this summer, to find out about sports physicals, well checks and immunization appointments.

WALWORTH COUNTY HEALTH SERVICES

Nursing Services Available

FEES MAY APPLY FOR SERVICES

Services available for all ages

- Immunizations/Vaccines*
- Tuberculosis Testing**
- Pregnancy Testing

Appointments Available

Monday—Friday, 7:00am-6:00pm

*Law limits who may receive vaccines supplied through the vaccines for children program. Call to see if your child qualifies. Limited vaccines for adults are available. Call for availability.

**Tuberculosis skin tests require patient to return 48-72 hours after skin test placement for results

Dental Services Available

FEES MAY APPLY FOR SERVICES

Services available only for children under 18 years

- Oral exam
- Sealants
- Fluoride varnish

Appointments Available

Tuesdays 2:00-6:00pm, Thursdays 7:00-9:00am



Public Health
Prevent. Promote. Protect.

**Walworth County
Division of Public Health**

W4051 County Rd NN
Elkhorn, WI 53121
Phone: (262)741-3140
Fax: (262) 741-3757
Email: walcoph@co.walworth.wi.us

2022-2023 SCHOOL YEAR CALENDAR

2022 - 2023 CALENDAR IMPORTANT DATES

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Contract: 5 Teaching: 0

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Contract: 20 Teaching: 19

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Contract: 19 Teaching: 18

NOVEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Contract: 19 Teaching: 19

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Contract: 16 Teaching: 15

Total Contract	Total Teaching
183 Days	172 Days

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Contract: 21 Teaching: 21

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Contract: 18 Teaching: 17

MARCH						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Contract: 23 Teaching: 22

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Contract: 14 Teaching: 14

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6		
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Contract: 22 Teaching: 21

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Contract: 6 Teaching: 6

	No School
	No School - Inservice
	Parent Teacher Conferences-LP
	Parent Teacher Conferences-PV
	Parent Teacher Conferences-LP/PV
	Parent Teacher Conferences-HS/MS
	Early Release

August

- 23-25 No School - Inservice
- 30-31 No School - Inservice

September

- 1 No School - Inservice
- 2-5 No School
- 6 First Day of School

October

- 10 No School - Inservice Post Fall Assessment Window
- 13 Parent Teacher Conferences HS/MS 3:15-8:15 pm
- 20/25 Parent Teacher Conferences LP 3:15-7:15 pm
- 27-28 No School

November

- 3/8 Parent Teacher Conferences PV 3:15-7:15 pm
- 23-25 No School

December

- 1 End of 1st Trimester (57 Days)
- 2 No School - Inservice End of 1st Trl
- 22 Early Release / 11:25 ES; 11:30 MS&HS
- 23-31 No School

January

- 2 No School
- 19 Parent Teacher Conferences HS/MS 3:15-8:15 pm

February

- 9 No School - Inservice Post Winter Assessment Window
- 10-13 No School

March

- 7 End of 2nd Trimester (57 Days)
- 8 No School - Inservice End of 2nd Trl
- 9/14 Parent Teacher Conferences LP/PV 3:15-7:15 pm

April

- 7-14 No School
- 20 Parent Teacher Conferences HS/MS 3:15-8:15 pm

May

- 29 No School
- 30 No School - Inservice Post Spring Assessment Window/Transition Planning

June

- 8 Early Release / 11:25 ES; 11:30 MS&HS
- 3rd Trimester (58 days)

LITTLE PRAIRIE & PRAIRIE VIEW SUPPLY LISTS - *Please put names on all supplies!*

4 YEAR KINDERGARTEN	GRADE 1	GRADE 4
<ul style="list-style-type: none"> <input type="checkbox"/> 2- boxes 24 Crayola crayons <input type="checkbox"/> 3- large Elmer's glue sticks <input type="checkbox"/> 1- box 10 Classic Crayola markers <input type="checkbox"/> 1- set corded headphones, in labeled zipper bag (NO earbuds) <input type="checkbox"/> 1- regular-size backpack (NO) wheels/clasps) <input type="checkbox"/> 1- scissors (blunt tip child size) <input type="checkbox"/> 1-cloth wipe or sock for whiteboards <input type="checkbox"/> 1-pencil box (plastic 8x6x2 inch) <input type="checkbox"/> 2- pink erasers (boys) <input type="checkbox"/> 1-pkg #2 Ticonderoga sharpened pencils (girls) <input type="checkbox"/> 1- 3 pack Play-Doh brand playdough (girls) <input type="checkbox"/> 1-box Expo fine tip black markers (boys) <input type="checkbox"/> Pick one: paper lunch bags, foam shapes, cotton balls 	<ul style="list-style-type: none"> <input type="checkbox"/> 1- ultra thin Sharpie marker (Art) <input type="checkbox"/> Optional: Play-Doh <input type="checkbox"/> Paper plates (any size and color, for Art) <input type="checkbox"/> Art smock labeled with student's name 	<ul style="list-style-type: none"> <input type="checkbox"/> 48- #2 Ticonderoga pencils <input type="checkbox"/> 1- pkg washable Crayola markers <input type="checkbox"/> 1- hi-liter marker <input type="checkbox"/> 4- dry erase markers, black and blue <input type="checkbox"/> 1- eraser <input type="checkbox"/> 1- pack cap erasers <input type="checkbox"/> 4- pocket folders <input type="checkbox"/> 2- 5 subject spiral notebooks-wide line <input type="checkbox"/> 1- 3 subject spiral notebook-wide line <input type="checkbox"/> 1- wide lines spiral notebook <input type="checkbox"/> 1- pkg. each colored pencils and crayons <input type="checkbox"/> 1- pkg small post-its (3x3) <input type="checkbox"/> 2- large boxes facial tissue <input type="checkbox"/> 1- large handle scissors <input type="checkbox"/> 6- large glue sticks <input type="checkbox"/> 1- 8oz Elmer's glue <input type="checkbox"/> 1- large zipper pouch for supplies (no plastic box) <input type="checkbox"/> 1- school bag/backpack <input type="checkbox"/> 1- set corded headphones <input type="checkbox"/> 1- 1/2-inch binder <input type="checkbox"/> 2- rolls of scotch tape <input type="checkbox"/> 1- box zipper storage bags (Last name- A-L: gallon, M-Z: sandwich) <input type="checkbox"/> Paper plates (any size and color, for Art) <input type="checkbox"/> 1-ultra thin Sharpie marker (Art)
5 YEAR KINDERGARTEN	GRADE 2	GRADE 5
<ul style="list-style-type: none"> <input type="checkbox"/> 2- boxes 24 crayons (NOT fluorescent) <input type="checkbox"/> 2- boxes 10 classic color Crayola markers <input type="checkbox"/> 1- pkg colored pencils <input type="checkbox"/> 1- pkg dry erase markers (girls: fine tip, boys chisel tip) <input type="checkbox"/> 1- 4oz. bottles white Elmer's glue <input type="checkbox"/> 6- large Elmer's glue sticks (2 for Art) <input type="checkbox"/> 1- pkg #2 Ticonderoga sharpened pencils <input type="checkbox"/> 1- set 8 watercolor paints <input type="checkbox"/> 1-1½ inch white three ring binder with clear cover <input type="checkbox"/> 1- purple folder (guidance) <input type="checkbox"/> 1- large boxes facial tissue <input type="checkbox"/> 1- box zipper sandwich bags <input type="checkbox"/> 1- box gallon size Zipper storage bags <input type="checkbox"/> 1- box any size Ziploc bags (Art) <input type="checkbox"/> 1- set corded headphones in labeled zipper bag (no earbuds) <input type="checkbox"/> 1-hard pencil case <input type="checkbox"/> 1-blunt tip child scissors <input type="checkbox"/> Optional: Play-Doh <input type="checkbox"/> Art smock labeled with student's name 	<ul style="list-style-type: none"> <input type="checkbox"/> 4- composition notebooks (1 each red, yellow, black & green) <input type="checkbox"/> 1- blue spiral notebook <input type="checkbox"/> 1- large eraser <input type="checkbox"/> 36- #2 Ticonderoga pencils, sharpened <input type="checkbox"/> 1- pkg 12 colored pencils <input type="checkbox"/> 1- pointed scissors <input type="checkbox"/> 1- box 24 crayons <input type="checkbox"/> 1- box classic Crayola washable markers <input type="checkbox"/> 1- pkg cap erasers <input type="checkbox"/> 3- pocket folders (1 each yellow, blue, purple, NO DESIGNS PLEASE) <input type="checkbox"/> 1- large bottle white Elmer's school glue <input type="checkbox"/> 4- large glue sticks <input type="checkbox"/> 2- 5x8 boxes to hold supplies <input type="checkbox"/> 1- wooden ruler (centimeter and inch) <input type="checkbox"/> 1- stylus <input type="checkbox"/> 1-4pk thin black tip dry-erase markers <input type="checkbox"/> 1- pair corded headphones (no earbuds) <input type="checkbox"/> 1- large box facial tissue <input type="checkbox"/> 1- box zipper gallon storage bags (girls) <input type="checkbox"/> 1- box zipper sandwich bags (boys) <input type="checkbox"/> 1- 1-inch clear view binder <input type="checkbox"/> 1- regular-size school bag/backpack <input type="checkbox"/> 1- pack 3x5 unlined notecards <input type="checkbox"/> Art smock labeled with student's name (Art) <input type="checkbox"/> 2- packs black Sharpie fine pt. markers (Art) <input type="checkbox"/> 1- 10 or 12 pack thin Crayola markers (Art) 	<ul style="list-style-type: none"> <input type="checkbox"/> 3- spiral notebooks (1 each green, blue, black) <input type="checkbox"/> 6- pocket folders w/prongs (1 each red, green, blue, black, yellow, 1 any color/design) (No Trapper Keepers) <input type="checkbox"/> 1-3 subject notebook (red) <input type="checkbox"/> 1-composition notebook <input type="checkbox"/> 1-pkg. loose leaf paper <input type="checkbox"/> 1 2-inch binder <input type="checkbox"/> 1- page dividers (pack 5) <input type="checkbox"/> 1- page protectors (pack of 50) <input type="checkbox"/> 1 pkg. 3x3" post-its <input type="checkbox"/> 36- #2 Ticonderoga sharpened pencils <input type="checkbox"/> 2- red pens <input type="checkbox"/> 1- hi-liter marker <input type="checkbox"/> 4- Expo dry erase markers, black or blue <input type="checkbox"/> 1- box-colored pencils <input type="checkbox"/> 1- box markers <input type="checkbox"/> 1- large pink eraser <input type="checkbox"/> 1- 12" ruler (centimeter and inch) <input type="checkbox"/> 1- scissors <input type="checkbox"/> 4- glue sticks (2 for Art) <input type="checkbox"/> 1- roll transparent tape <input type="checkbox"/> 2- large boxes facial tissue <input type="checkbox"/> 2- large containers Clorox wipes <input type="checkbox"/> 1- set ear buds/headphones- kept at school <input type="checkbox"/> 1- school bag/backpack <input type="checkbox"/> 1- supply pouch or box <input type="checkbox"/> 1- 10-12 pack of THIN Crayola markers <input type="checkbox"/> 1- box zipper storage bags (boys) gallon, (girls) Sandwich
GRADE 1	GRADE 3	GRADE 4
<ul style="list-style-type: none"> <input type="checkbox"/> 2- boxes Classic Crayola markers (10 pkg.) <input type="checkbox"/> 2- boxes 24 count crayons <input type="checkbox"/> 1- pkg Expo dry erase markers <input type="checkbox"/> 2- wide lined spiral notebooks <input type="checkbox"/> 12- Elmer's glue sticks <input type="checkbox"/> 1-rounded tip scissors <input type="checkbox"/> 24- #2 sharpened Ticonderoga pencils <input type="checkbox"/> 1- set 12 colored pencils <input type="checkbox"/> 2- pencil box (no larger than 5x8) <input type="checkbox"/> 5- bottom pocket folders (1 each, blue, red, green, yellow, purple (NO designs)) <input type="checkbox"/> 1- three-pronged folder (any color) <input type="checkbox"/> 1- stylus <input type="checkbox"/> 1- large pink eraser <input type="checkbox"/> 1- bottle Elmer's school glue <input type="checkbox"/> 2- large boxes facial tissue <input type="checkbox"/> 1- each gallon and sandwich zipper bags <input type="checkbox"/> 1- pkg baby wipes <input type="checkbox"/> 1- regular-size backpack (NO) wheels) <input type="checkbox"/> 1- set headphones in labeled zipper storage bag (NO earbuds) 	<ul style="list-style-type: none"> <input type="checkbox"/> 1- box 24 crayons or colored pencils <input type="checkbox"/> 1- box classic Crayola washable markers <input type="checkbox"/> 36- #2 Ticonderoga pencils, sharpened <input type="checkbox"/> 5- pocket folders (1 red, 1 blue, 1 green, 2 extra) <input type="checkbox"/> 5- wide lined notebooks (1 red, 1 blue, 1 green, 2 extra) <input type="checkbox"/> 1- pkg 4x6 unlined index cards <input type="checkbox"/> 1- hi-liter marker <input type="checkbox"/> 2- large boxes facial tissue <input type="checkbox"/> 1- box gallon size zipper storage bags <input type="checkbox"/> 2- rolls Scotch tape <input type="checkbox"/> 4- glue sticks and one 8 oz. bottle glue <input type="checkbox"/> 1- 12" ruler (centimeter and inch) <input type="checkbox"/> 1- eraser <input type="checkbox"/> 1- scissors <input type="checkbox"/> 2- small boxes for supplies (no larger than 6x9) <input type="checkbox"/> 1-container Lysol or Clorox wipes <input type="checkbox"/> 1- set headphones <input type="checkbox"/> 1- school bag/backpack <input type="checkbox"/> 1- composition notebook <input type="checkbox"/> 1- box skinny black Expo markers <input type="checkbox"/> 2- packs black Sharpie fine pt. markers (Art) <input type="checkbox"/> 1- box sandwich size zipper storage bags <input type="checkbox"/> 1- box any size Ziploc bags (Art) 	<ul style="list-style-type: none"> <input type="checkbox"/> 1- 10-12 pack of THIN Crayola markers <input type="checkbox"/> 1- box zipper storage bags (boys) gallon, (girls) Sandwich

EAST TROY MIDDLE SCHOOL SUPPLY LIST

OTHER CLASSES	STEAM	<ul style="list-style-type: none"> - Box of tissues - Flash drive (any size) - Hot glue sticks (4 in x 0.27 in) 	Sixth Grade	<p>All 6th graders</p> <ul style="list-style-type: none"> - Earbuds/Headphones - 2 boxes of tissues (give to your 1st hour teacher) - Pack of loose-leaf paper - Ballpoint pens and Pencils and Colored pencils - Black dry erase markers - 4 pack - Markers and Highlighters - Scissors - Glue sticks <p>Math CC1</p> <ul style="list-style-type: none"> - Pencils and 4 black expo markers (to be given to math teacher) - Graph paper notebook - One-inch 3-ring binder - Calculator TI-3018 or equivalent version <p>Science</p> <ul style="list-style-type: none"> - Folder <p>Social Studies</p> <ul style="list-style-type: none"> - Folder - Spiral notebook - Post-it notes - 1 1/2-Quinch 3 ring binder & 10 dividers with table of contents <p>ELA</p> <ul style="list-style-type: none"> - 1 Folder - 2 Spiral Notebooks - Post It notes - 3 Highlighters
	Robotics	<ul style="list-style-type: none"> - Box of tissues - Flash drive (any size) - Hot glue sticks (4 in x 0.27 in) 		
	Band	<ul style="list-style-type: none"> - Pencil - Band book (buy at school) <u>7th & 8th grade students</u> - Band T-shirt (buy at school) 		
	Choir & Music Class	<p><u>6th Grade Music</u></p> <ul style="list-style-type: none"> - Pocket Folder - Pencil - Headphones/Earbuds <p><u>7th & 8th Grade</u></p> <ul style="list-style-type: none"> - Pencil - Folder - Earbuds/Headphones 		
	Business Education	<ul style="list-style-type: none"> - Headphones - Pens or Pencils 	Seventh Grade	<p>All 7th graders</p> <ul style="list-style-type: none"> - Earbuds/Headphones - 2 boxes of tissues (given to 1st hour teacher) <p>Math CC2</p> <ul style="list-style-type: none"> - Pencils - Graph paper notebook - 4 black expo markers (to be given to math teacher) - One-inch 3-ring binder - Calculator TI-3018 or equivalent version <p>ELA</p> <ul style="list-style-type: none"> - Pencils - Post-it notes - Composition notebook - 2 Spiral notebooks - Folder or binder - Highlighters and Dry erase marker <p>Science</p> <ul style="list-style-type: none"> - Pencil or Pen - Folder <p>Social Studies</p> <ul style="list-style-type: none"> - Pencils and Pens and Colored pencils - 1 spiral notebook - Folder
	Physical Education	<ul style="list-style-type: none"> - Sweatshirt / T-shirt - Sweatpants / Shorts - Socks - Gym shoes (non-marking sole) 		
	Health (6 th gr)	<ul style="list-style-type: none"> - Folder 		
	Exploring Spanish & Spanish (7 th & 8 th gr)	<p><u>Exploring Spanish</u></p> <ul style="list-style-type: none"> - 3-ring binder - Spiral notebook - Note cards <p><u>Spanish</u></p> <ul style="list-style-type: none"> - Big 3-ring binder - Spiral 3 subject <u>notebook</u> - Book cover 		
	Technology Education (7 th & 8 th gr)	<ul style="list-style-type: none"> - Wide lined loose-leaf paper - Pencils and eraser - Folder - Ruler 		
	Art	<ul style="list-style-type: none"> - Mechanical pencils - 1 pink eraser - 1 or more Styrofoam egg cartons - 1 box of gallon size Ziplock bags <u>6th grade size</u> - Roll of plastic wrap - Roll of Tinfoil - 3 bottles of 2 oz craft paint(acrylic) 		
Learning Strategies	<ul style="list-style-type: none"> - Box of tissues - One-inch binder - Highlighter - Pencils and Pens - Folder - Post-it notes 	Eighth Grade	<p>All 8th graders</p> <ul style="list-style-type: none"> - Earbuds/Headphones - 2 boxes of tissues (given to 1st hour MS teacher) <p>Math CC3</p> <ul style="list-style-type: none"> - Calculator TI-3018 or equivalent version - One-inch 3-ring binder - Pencils - Graph paper notebook - 4 black expo markers (to be given to math teacher) <p>ELA</p> <ul style="list-style-type: none"> - Spiral notebook - Folder or one-inch 3-ring binder - Composition book for vocabulary - Pens and Pencils - Dry erase marker and Highlighters - Post-its <p>Science</p> <ul style="list-style-type: none"> - English-Metric Ruler - Pencils and blue or black Pens - Calculator <p>Social Studies</p> <ul style="list-style-type: none"> - Colored pencils 	

ANNUAL NOTICES

Non-Discrimination Policy

The East Troy Community School District is committed to equal educational opportunity for all students in the district.

It is the policy of the East Troy Community School District, pursuant to s. 118.13, Wis. Statutes and PI 9, that no person, on the basis of sex, race, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability, may be denied admission to any school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil services, recreational, or other program or activity.

This policy also prohibits discrimination under related federal statutes, including Title VI of the Civil Rights Act of 1964 (race and national origin), Title IX of the Education Amendments of 1972 (sex), and Section 504 of the Rehabilitation Act of 1973 (disability).

It shall be the responsibility of the District Administrator to examine existing policies and develop new policies where needed to ensure that the East Troy Community School District does not discriminate pursuant to federal and state law. The District Administrator shall ensure that an employee is designated annually to receive complaints filed under s. 118.13, Wis. Statutes. PI 9, Wis. Admin. Code, Title IX of the Education Amendments, and Section 504 of the Rehabilitation Act of 1973. To resolve complaints alleging violation of these laws, and assure compliance with s. 118.13, Wis. Statutes. Contact: Ms. Katherine Harder, Director of Pupil Services, 2040 Beulah Avenue., East Troy, Wisconsin, 53120.

Student Records

The school district maintains student records for each student attending school in the district. State and federal laws require that the maintenance of such records assure confidentiality.

All records directly related to a student and maintained by the school district are pupil records. They include records maintained in any way, including but not limited to, written, printed or drawn material, computer storage media, video and audiotape, film, microfilm and microfiche. Records maintained for personal use by a teacher or other certified personnel and not available to others and psychological treatment records necessary for and available only to persons involved in the psychological treatment of the student are not considered pupil records. The district maintains the following types of student records:

Progress Records – grades, courses, attendance, immunization, extra curricular activities. These records are maintained for five years after the child ceases to be enrolled.

Behavioral Records – psychological tests, personality evaluations, records of conversations, written statements related to a pupil's behavior, achievement and ability tests, and physical health records, other than immunization records or lead screening records, certain law enforcement officers' records, and any other pupil records that are not progress records. Law enforcement records are maintained separately from other pupil records. Behavioral records are maintained for one year after the child graduates or ceases to be enrolled.

Pupil Physical Health Records - basic health information that includes the immunization card, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, health screening tests and other basic health information as determined by the state superintendent.

Directory Data - includes the student's name, address, telephone listing, date and place of birth, field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received and the name of the school most recently attended. This information may be disclosed to any person, except that parents/guardians or adult students may refuse the release of all or any part of the directory data without prior consent if they inform the district of their refusal to release such information without prior consent by writing within

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fourteen days from the publication of this notice to: District Administrator, 2040 Beulah Avenue, East Troy, WI 53120, 262-642-6710 (see policy 347 and administrative rule 347). Districts are required by law to provide military recruiters access to secondary students' names, addresses, and telephone listings unless access to such information has been restricted by the parental/guardian request or adult student by requesting that directory data not be disclosed without prior written consent to anyone, including military recruiters; or by restricting the disclosure of directory data without prior written consent specifically to military recruiters, using the procedure in this section. The district shall comply with the request.

Student Records - Student and Parent/Guardian Rights - The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and section 118.125, Wisconsin Statutes, afford parents/guardians and students 18 years of age and older ("adult students") the following rights with respect to educational records:

- The right to inspect and review the student's education records within 45 days of a written request that identifies the record(s) they wish to inspect and obtain a copy, consistent with the board's student records policy and procedures.
- The right to request the amendment of the student's education records that the parent/guardian or adult student believes is inaccurate or misleading or otherwise in violation of the student's privacy rights consistent with the Board's student records policy and procedures.
- The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that federal and state law authorize disclosure without consent including disclosure without consent to school officials determined to have legitimate educational interests in the records, including safety interests, agents of the school district, another school when written notice is received from the parent/guardian or adult student that the student intends to enroll in another school or school district, and when requested by educational agencies or institutions of postsecondary education where the student seeks or intends to enroll.
- The right to file a complaint with the Family Policy Compliance Office of the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.
- To inspect, review, or obtain a copy of the student's education record, or to request the amendment of a record, contact the building level principal of the school which your child attends.
- Parents have a right to inspect any third party surveys or evaluations prior to their administration by the School District.

Parents must provide prior written consent for the administration of, and may inspect or request a copy of any survey, analysis, or evaluation by the school district containing one or more of the eight protected areas listed below when funded in whole or in part by the U.S. Dept. of Education:

- mental or psychological problems of the student or student's family;
- sex behavior and attitudes;
- illegal, anti-social, self-incriminating, or demeaning behavior;
- critical appraisals of other individuals with whom respondents have close family relationships;
- legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- religious practices, affiliations, or beliefs of the student or student's parents/guardians;
- income other than that required by law to determine financial assistance in federal program.

Transfer or Release of Student Records - Upon request, the district in accordance with state law (118.125(4)) shall transfer to another school district all student records relating to a specific student if it has received written notice from one of the following:

- an adult student, or the parent(s) or guardian(s) of a minor student, that the student intends to enroll in the other school;
- the other school district that the student has enrolled; or
- a court that legal custody of the student has been placed in a juvenile correctional facility or secured child caring institution.

In addition, parents/guardians have the right to inspect, upon request, any instructional material used as part of the educational curriculum for students. Parents should contact the principal of the school their child attends to obtain the requested materials.

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Copies of the Board's student records policy and procedures are available upon request at the District Office (2040 Beulah Avenue, East Troy, WI 53120). Complaints regarding non-compliance of the Family, Education Rights and Privacy Act (FERPA) may be made to the Family Policy Compliance Office of the U.S. Department of Education.

Student Bullying/Harassment/Hazing

The East Troy Community School District Board strives to provide a safe, secure and respectful learning environment for all students in school buildings, on school grounds and school buses and vehicles, and at school-sponsored activities so that students can benefit to the fullest from the educational opportunities offered. The East Troy Community School District Board will not tolerate any form of bullying, harassment, or hazing, such as the use of verbal comments, written comments, graphic materials, cyber bullying, or indirect behaviors.

Definitions:

Bullying: Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. Bullying may be repeated behavior and involves an imbalance of power. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age, national origin; race; color; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic or family status.

Harassment: Harassment is behavior towards students based in whole or part on sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, homeless status or handicap, physical, mental, emotional, or learning disability which substantially interferes with a student's school performance or creates an intimidating, hostile or offensive school environment.

Hazing: Hazing is intentionally or recklessly engaging in acts which endanger physical health or safety of a student for the purpose of initiation or admission into affiliation with any organization or group.

Bullying, harassment and hazing behavior can be:

- Physical (e.g., assault, hitting or punching, kicking, theft, threatening behavior, unwelcomed physical contact)
- Verbal (e.g., verbal, written or graphic materials that include: threatening or intimidating language, teasing or name-calling, notes, racist remarks, sexually suggestive comments, unwelcomed sexual flirtations or advances, offensive language or jokes of a sexual nature)
- Indirect/Emotional (e.g., spreading cruel rumors, intimidation through gestures, social exclusion or sending explicit messages or pictures via cellular phone or the internet - also known as cyber bullying)

It is the responsibility of administration, staff members, and all students to help promote a school culture that ensures the prevention of bullying, harassment, and hazing from occurring. Individuals found to have violated this policy shall be subject to discipline.

Procedure for Reporting/Retaliation - All school staff members and school officials who observe or become aware of acts of bullying, harassment or hazing are required to report these acts to the principal/designee.

Any other person, including a student who is either a victim of the bullying or is aware of the bullying or any other concerned individual is strongly encouraged to report the conduct to the principal/designee.

Reports of bullying, harassment, or hazing can be made verbally or in writing and can be made anonymously, at the option of the person submitting the report. All such reports, whether verbal or in writing, will be taken seriously and a clear account of the incident, including a written record of the report with all pertinent details, will be documented by the principal/designee. The school official receiving a report of bullying, harassment, or hazing shall immediately notify the school district employee

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assigned to investigate the report. The following school district employees have been identified as the investigator: school principals, dean of students or designee.

There shall be no retaliation against individuals making such reports. Individuals engaging in retaliatory behavior will be subject to disciplinary action.

Procedure for Investigating Reports of Bullying, Harassment, or Hazing - Student harassment complaints shall be processed in accordance with the following established procedures.

The person assigned by the district to conduct an investigation of the bullying, harassment, or hazing report shall, within twenty-four hours, begin the process of interviewing the person(s) involved and collect whatever other information is necessary to determine the facts and the seriousness of the report.

Parents and/or guardians of each pupil involved in the bullying, harassment, or hazing will be notified during the course of the investigation. The district shall maintain confidentiality of the report and any related pupil records to the extent required by law.

Sanctions and Supports - If it is determined that students participated in bullying, harassment, or hazing behavior or retaliated against anyone due to the reporting of bullying, harassment or hazing behavior, the school district administration and school board may take disciplinary action, including, but not limited to: suspension, expulsion and/or referral to law enforcement officials for possible legal action as appropriate. Pupil services staff may provide resources for the persons involved, as appropriate.

If the subject of the report is the person designated to receive the report, the individual may file the report with the next higher authority in the complaint procedure.

Training and Education - The school district will annually provide information and any applicable training to school district staff and bus drivers regarding this policy.

The school district annually will provide education and information to students regarding bullying, harassment, and hazing including information regarding this school district policy prohibiting bullying, harassment, and hazing; the harmful effects of bullying, harassment, and hazing; and other applicable initiatives to prevent and intervene in bullying, harassment, and hazing situations.

The administration of the school district will implement programs and other initiatives to prevent bullying, harassment, and hazing; to respond to bullying, harassment, and hazing in a manner that does not stigmatize the victim; and to make resources or referrals to resources available to those involved in the bullying, harassment, or hazing.

Disclosure and Public Reporting - The school district will annually notify all students enrolled in the school district, their parents and/or guardians and employees of the policy (412). It will also be distributed to organizations in the community having cooperative agreements with the schools. The school district will also provide a copy of the policy to any person who requests it.

Records will be maintained on the number and types of reports made, and sanctions imposed for incidents found to be in violation of the bullying, harassment, or hazing policy.

An annual summary report shall be prepared and presented to the school board, which includes trends in bullying, harassment or hazing behaviors and recommendations on how to further reduce bullying, harassment and hazing. The annual report will be available to the public.

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Pupil Academic Standards

The mission of the East Troy Community School District is to ensure and provide 21st-century education through: empowered and engaged student learning, quality teaching, strong leadership, rigorous coursework, and community service opportunities while demonstrating efficiency and effectiveness for the betterment of both students and the community.

2015 Wisconsin Act 55 under section 120.12(13) requires local school districts to notify parents/guardians of students enrolled in the school district of the student academic standards that will be in effect for the school year.

All content areas in the East Troy Community School District are aligned to the Wisconsin Model Academic Standards and the Next Generation Science Standards in support of preparing all students for college and or career readiness.

The curriculum is the work of the district and is developed through the collaboration of staff, administrators, and the board of education. A continual focus on personalized learning focuses on instructional practices that create a highly empowering, engaging, student-centered learning environment. In the East Troy Community School District, personalized learning drives the development of essential understandings, learning targets, assessments, activities, and resources to build a curriculum that meets the needs of all learners. Please visit <http://www.easttroy.k12.wi.us/district/course-overviews.cfm> to learn more about our course overviews.

Notice of Educational Options

As required under Wis. Stat. 115.385 created in 2015 Wisconsin Act 55 -

The East Troy Community School District offers students a variety of educational options to children who reside in the District. The District's primary educational pathway and instructional program for students involves a progression from 4 - year-old Kindergarten through 12th grade, leading to a high school diploma.

Some of the specific education programs offered to eligible students who are enrolled in and attending the District's schools include the following:

- Early childhood special education (for students who are at least 3 years old but not yet school-age)
- Special education for students with disabilities
- Gifted and talented education
- English language learner education
- Career and Technical Education (CTE) programs
- Individualized program and curriculum modifications
- Alternative education program(s)
- At-risk education (e.g., students identified as being at-risk of not graduating from high school)
- RVA - Rural Virtual Academy
- Summer school programming

Educational option for students who are enrolled in the ETCSO that involve part-time attendance at an educational institution other than a school of the ETCSO include the following:

- Part-Time Open Enrollment (policy 426), which
 - provides opportunities to apply for approval of no more than 2 courses at another PK - 12 educational institution;
 - is subject to state and local eligibility requirements, including the limitation that the courses must satisfy a high school graduation requirement; and
- The Early College Credit Program (policy 343.3), which
 - provides opportunities to apply for approval to take courses at certain institutions of higher education; and
 - is available only to students who are enrolled in the 9th through 12th grade.
- Start College Now (policy 343.3), which
 - provides opportunities to apply for approval to take courses at a technical college; and
 - is available only to students that have completed 10th grade.

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Additional educational options for children who reside in the District that involve full-time enrollment / attendance at a school, program, or other educational institution that is not a school or instrumentality of the School District of East Troy include the following:

- High school students meeting certain age and other eligibility requirements may be permitted to attend a technical college or certain other programs for the purpose of completing a program leading to the student's high school graduation or to a high school equivalency diploma.
- Full-time Open Enrollment involving physical attendance in a public school of a nonresident school district or attendance through a virtual charter school that is associated with a nonresident school district.
- Beginning in the 2016-2017 school year, a child with a disability who meets the program's specific eligibility requirements may apply to attend an eligible, participating private school under a scholarship awarded through the state's "Special Needs Scholarship Program," as established under section 115.7915 of the state statutes.
- Enrollment in a private school of the family's choosing (at the family's own cost, as applicable).
- Enrollment in a home-based private educational program as provided under state law.

Educational options for children who reside in the School District of East Troy but who are enrolled in and attending a private school or home-based private educational program include the following:

- Such students have the opportunity to attend summer school classes/programs offered in the District.
- Private school students in the high school grades have the opportunity to apply for approval to take up to two course per semester in a District school, pursuant to section 118.145(4) of the state statutes.
- Students who are enrolled in a home-based private educational program have the opportunity to:
 - Apply for approval to take up to two courses per semester in public schools as provided under section 118.53.
 - Participate in District interscholastic athletics and other District extracurricular activities as provided under section 118.33.

For more information about any of the educational options listed in this notice, please contact Building Level Administration, District Offices or the Wisconsin Department of Public Instruction.

The District's schools, and each school's most recent state-assigned performance category (if available), are listed below: Based upon 18 - 19 school year data:

- East Troy Community School District – Exceeds Expectations
- East Troy High School – Exceeds Expectations
- East Troy Middle School – Meets Few Expectations
- Prairie View Elementary School – Exceeds Expectations
- Little Prairie Primary School – Do not participate in state assessment - Forward Exam

As a district, we are always focused on continuous improvement by focusing on multiple data sources and data points toward ensuring proper student achievement and learning growth. We will continue updating our curriculum, programming, resources, structures, and practices that support the learner and learning process via personalized learning environments to ensure creativity, critical thinking, collaboration, communication, essential content / learning targets, and curiosity, ultimately improving student empowerment, engagement and student achievement. Thus, representing an authentic learning process! Please view the following link to learn more: <http://www.easttroy.k12.wi.us/district/learning.cfm>

That said, the 2018 - 2019 School Accountability Reports are available (see results above). The full version of the District's most recent school and school district accountability report, as issued by the WI Department of Public Instruction under section 115.385 of the state statutes, can be accessed via the following link: <https://apps2.dpi.wi.gov/reportcards/>

Educational Student Religious Accommodations

The District provides for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements. State law permits children to be released from school for religious instruction. The Board neither recommends nor discourages student participation in such instruction. Students in the East

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Troy Community School District will be released for religious instruction outside the school grounds under the following conditions:

- The student must have written permission from his parent or guardian.
- Not more than one hour per day and three hours per week of school time be granted for religious instruction.
- The School Board may deny the privilege of released time to students who requested religious instruction but were absent from the instruction.

The School Board assumes no responsibility for transporting students to religious instruction and shall be released from all liability for a pupil who is absent from school in accordance with the rules set forth above. The process for receiving and resolving complaints about the accommodation of religious beliefs is described above in the Non-Discrimination Policy section.

Student Attendance

The East Troy Board of Education encourages a strong partnership between the home, school and community. If student learning and growth are to take place, parents/guardians, students and school personnel must recognize their responsibilities to assure regular school attendance.

The East Troy Board of Education, in recognition of the statutory requirements for school attendance and the overwhelming public need for an educated society, believes school attendance should take precedence over non-school activities. In addition, Wisconsin Statutes requires every child between six and 18 years of age to be in school attendance unless he/she:

- A. Is excused temporarily for physical or mental reasons, or other reasons defined by the Board of Education
- B. Has graduated
- C. Has been authorized to attend an alternative educational program
- D. Has been excused by his/her parent/guardian prior to an absence in accordance with state law

It is the responsibility of any person having under his/her control such a child to ensure regular attendance during the full period and hours that school is in session until the end of the quarter or semester of the school year in which the child becomes 18 years of age. Any child who is 16 or 17 years of age may be excused from regular school attendance by the school board to a two or four-year college or technical college through the Youth Options Program. A student may also attend an adult high school diploma program at a technical college in lieu of high school if the student falls under the definition to be considered to be a Child at Risk. Further modifications may include:

- A. Modification within the child's current academic program
 - a. Abbreviated day
 - b. Modified curriculum
- B. At school work-training program
 - a. Gateway HSED
 - b. Supervised school work-training program for credit
 - c. Second Chance Programming
- C. Enrollment in an alternative public school, technical school program
- D. Enrollment in correspondence or Internet courses approved by the school

It is the responsibility of the parent/guardian to notify the school of student absences in accordance with established District procedures. When students are absent from school, parents/guardians assume full responsibility for their activities. It is the responsibility of the principal or designee to determine whether the absence is acceptable (excused) or not acceptable (unexcused).

It is the intent of the East Troy Community School District Student Attendance policy (431) to provide consistency throughout our district that meets all attendance provisions per Wisconsin Statutes, and to assist and intervene in a positive manner with the parents and or student to correct any attendance issues before issuance of "habitual truancy."

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Indoor Environmental Quality Management Plan

In accordance with the requirements identified under Wisconsin Statutes 120.12 (5) and 121.02 (1) (i) and Wisconsin Administrative Code PI 8.01 (2) (i), the School District has taken appropriate steps to provide and maintain safe and healthful facilities. The East Troy Community School District will keep school buildings in good repair, suitably equipped and in safe and sanitary condition promote a positive learning environment.

As required in WI Stat. 118.075 (3) and (4), the School District maintains indoor environmental quality (IEQ) in schools with measures that include quality heating, ventilation and air conditioning (HVAC) systems, moisture control, integrated pest management, cleaning and maintenance schedules, appropriate materials selection, routine building inspections by maintenance personnel, appropriate training of staff, and communication.

The district IEQ Plan administrator is the Director of Buildings and Grounds and can be reached at 262-642-6710 x1400.

Student Locker Searches

The East Troy Community School Board recognizes the responsibility of providing for the health, welfare, and safety of young people who attend the district's schools. The Board retains ownership and possessing control of all student lockers and authorizes any school district administration to arrange for and/or conduct locker searches (policy 446.1).

Privacy in Locker Rooms

The East Troy Community School Board recognizes the East Troy Community School District shall observe measures intended to protect the privacy rights of individuals using school locker rooms and restrooms (policy 443.5). The following provisions outline the extent to which that protection can and will be provided:

- Locker rooms are provided for the use of physical education students, athletes and other activity groups and individuals authorized by the building principal or by District policy. No one will be permitted to enter into the locker room or remain in the locker room to interview or seek information from an individual in the locker room at any time. Such interviews may take place outside of the locker room consistent with applicable District policies and/or school rules.
- District staff and students shall both respect and protect the privacy interests of all individuals who use any District locker room and restroom facilities.
- Cameras, cell phones, video recorders or other devices that can be used to record or transfer images and or sound are prohibited from being seen or used in locker rooms and restrooms, except with advanced permission of building level / district level administration.

Students violating this policy shall be subject to school disciplinary action, including suspension and up to expulsion with possible legal referral,

Canine Searches and Breathalyzers

The East Troy Community School Board recognizes the responsibility of providing for the health, welfare, and safety of young people who attend the district's schools. The Board recognizes and encourages the use of canine searches within the school buildings and grounds. Furthermore, The Board of Education recognizes the request of breathalyzers when there is reasonable suspicion that persons may be under the influence of alcohol or a controlled substance while participating or attending school functions (policy - 446.1).

Early College Credit Program and Start College Now Program (policy 343.3)

Any 9th – 12th grade pupil attending East Troy High School may apply to attend a University of Wisconsin Institution of Higher Learning under the Early College Credit Program. In order to participate, the student must notify their counselor of their intentions prior to March 1 for the fall semester and October 1 for the spring semester. The Board must notify the pupil if any of the requested post-secondary course work will be approved for high school credit and how much credit will be awarded, whether the course is comparable and whether it meets graduation credit requirements. Any pupil that has completed 10th grade attending East Troy High School may apply to attend a technical college under the Start College Now program. In order to participate, the student must notify their counselor of their intention prior to March 1 for the fall semester and October 1 for the spring semester.

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The Board must notify the pupil if any of the requested post-secondary course work will be approved for high school credit and how much credit will be awarded, whether the course is comparable and whether it meets graduation credit requirements. For more information on this program contact the high school guidance office at 262-642-6760 x5228.

Student Use of Information Technology and Communication Resources

The East Troy Community School District provides student access to electronic resources, including but not limited to, computers, networks, hardware, software, and access to the Internet, as a part of the District's instructional program to enhance teaching and learning. All use of electronic resources must be for educational and research purposes consistent with the educational objectives of the District. The District reserves the right to monitor and access all use of or content on district-owned and personally-owned electronic resources while used on school premises. No student has an expectation of personal privacy in connection with their use of or content stored in, created, received or transmitted over any District or personally-owned electronic resource (Policy 443.8), unless such right is guaranteed by statute or other law.

The District believes that allowing students to use electronic devices for educational purposes at East Troy High School will expand and broaden student learning opportunities. Finally, East Troy Community School District will continue to monitor and review this policy and new practice as implementation moves forward. Should you have any questions, please contact Mr. Kent Kleinowski or Ms. Stacey Kuehn (High School Principal) or Mr. Justin Modrak (District Technology Coordinator).

Child Nutrition Programs

The East Troy Community School District participates in USDA child nutrition programs for breakfast, lunch and milk programs. Applications and information on eligibility requirements for free or reduced price meals/milk is provided at registration, can be found on the district website or may be mailed to parents by contacting the food service director at 262-642-6760 x5302.

Food Service Meal Charging Policy for Delinquent Accounts

Timely payments must be made to the food service department to avoid delinquent accounts. The policy of the East Troy Community School District is that when a family account drops below negative \$20, the child(ren) in the family will be served an alternate lunch at a charge determined by food service operations. Your child(ren) will continue to receive the alternate lunch until your account balance is above negative \$20. (policy - 761) Should negative balances continue to increase upon alternative meal use, any of the following may occur at the discretion of the principal and/or food service director:

- Alternative lunches may be discontinued. Notice to the family would occur, however any students still attempting to enter the line may be removed by the principal.
- Delinquent accounts may be sent to a collection agency.
- A different alternative meal may be provided at no cost.
- Any economic assistance accounts temporarily available to relieve debt or fund a lunch account may be utilized.

Homeless Children

McKinney-Vento Act defines children and youth who are homeless (twenty-one years of age and younger) as: Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are: sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as double-up); living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations; living emergency or transitional shelters; abandoned in hospitals; or awaiting foster care placement.

Children and youth who have a primary nighttime residence that is a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for human beings. Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.

If you are personally aware of or are acquainted with any children who may qualify according to the above criteria, please contact the local district home liaison officer for homeless children, at 262-642-6760 x5242.

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Human Growth and Development Instruction

Parents may receive an outline of the human growth and development curriculum for their child's grade level and preview the instructional materials. Please request information by contacting the Director of Curriculum and Instruction 262-642-6710 x1227 or the elementary and / or middle school principals.

Meningococcal Disease Information

According to section 118.07(3) of the state statutes, each school district must provide the parents/guardians of students enrolled in grades 6 – 12 with information about meningococcal disease (commonly known as bacterial meningitis).

- Meningococcal bacteria can potentially be transmitted through close contact with an infected person through direct contact with respiratory and/or oral secretions from an infected person (for example, through sharing drinking containers or kissing)
- Meningococcal disease can be misdiagnosed as something less serious, because of early symptoms like high fever, severe headache, nausea, vomiting and stiff neck
- The Centers for Disease Control and Prevention (CDC) and other leading medical organizations recommends that all 11 – 12 year olds be vaccinated with meningococcal conjugate vaccine (MCV4). A booster shot is recommended for teens at age 16 to continue providing protection when their risk for meningococcal disease is highest.

For more information about meningococcal disease and immunization, please feel free to contact our school nurse at 262-642-6740 (4200) or visit the following websites to learn more about meningococcal disease, vaccine information, and public health resources:

- A Centers for Disease Control and Prevention (CDC) Meningitis Fact Sheet
- Centers for Disease Control and Prevention (CDC)
- Wisconsin Department of Health Services

Special Education Screening and Referrals

The Walworth County Children with Disabilities Education Board and each of the school districts within Walworth County have an ongoing special education screening program to locate and screen all children who are residents of the county and who have not graduated from high school.

As part of the special education screening program the East Troy Community School District has policies and procedures for locating and screening each of the following groups: children below school-entry age; children entering school for the first time; children currently enrolled in public and private schools; all transfer students; school-age children who are eligible to attend school but who are not attending school and who are residents of the district.

If you have reason to believe that your child needs to be screened for special education, please contact our Special Education / Pupil Service Director at 262-642-6710 x1275.

Special Education Services

East Troy Community School District has a full range of special educational services available to students with disabilities. The school district must locate, identify, and evaluate all resident children with disabilities, including children with disabilities attending private schools, regardless of the severity of their disabilities.

Annually the district conducts developmental screening of preschool children.

A physician, nurse, psychologist, social worker or administrator of a social agency who reasonably believes that a child was brought to him or her for services is a child with a disability has a legal duty to report the child to the school district in which the child resides.

The school district maintains pupil records, including information from screening and special education. East Troy Community School District has pre-kindergarten -12th grade programs available either at one of the public schools or other educational institutions coordinated by the Walworth County Children with Disabilities Education Board.

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Special educational services are available for children with the following disability conditions:

- Learning Disability
- Emotional Behavioral Disability
- Speech or Language Impairments
- Traumatic Brain Injury
- Autism
- Visual Impairment
- Hearing Impairment
- Cognitive disabilities
- Orthopedic Impairments
- Other Health Impairments

Also available to qualified students with identified disabilities under section 504 of the Rehabilitation Act of 1973 are reasonable accommodations. A qualified child with a disability under 504 is any person who; 1) has a physical or mental impairment which substantially limits one or more major life activities, 2) has a record of such impairment, and 3) is regarded as having such an impairment. Major life activities include caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

If you suspect your child may be eligible as a child with a disability under either special education or Section 504, please contact the District's Special Education / Pupil Service Director and Section 504 Coordinator, 2040 Beulah Avenue, East Troy, WI 53120 at 262-642-6710 x1275.

Registration

If you have recently moved into the area and have school age children, please contact the East Troy Community School District as soon as possible.

Grades PreK-2	262-642-6730 x2221	Little Prairie Primary School
Grades 3-5	262-642-6720 x3221	Prairie View Elementary School
Grades 6-8	262-642-6740 x4221	East Troy Middle School
Grades 9-12	262-642-6760 x5224	East Troy High School

If unable to reach school personnel, please call the district registrar at 262-642-6710 x1250.

The East Troy Community School District will require online registration via Family Access from July 1-15, 2021.

Parent Notification

Under Every Student Succeeds Act, any parent or guardian may request and receive information in a timely manner regarding the professional qualifications (licensure) of the student's classroom teachers including:

- Whether the teacher has met state license requirements and is certified to teach the grade or subject.
- Whether the teacher is teaching under an emergency or provisional status through which the state licensing criteria has been waived.
- The undergraduate degree major of the teacher and any graduate certification or degree(s) held by the teacher and the field of discipline of the certification or degree.
- The professional qualifications of any paraprofessional who assists in instruction of the student.

The school district shall provide each individual parent timely notice, if a teacher who is not highly qualified has taught their child for four or more consecutive weeks.

Parents will be provided with academic state assessment results upon district receipt of scores.

Parents who wish to become involved in the East Troy Schools Title 1 program should contact the Title 1 Coordinator at 262-642-6720.

To obtain information on any of the areas above, contact: Dr. Christopher G. Hibner, District Administrator, 262-642-6710 x1222.



SUMMER OFFICE HOURS

District Office

(262) 642-6710
Monday - Friday
7:00 am - 4:00 pm

Little Prairie Primary

(262) 642-6730 x2221
Monday - Thursday
7:00 am - 4:00 pm

Prairie View Elementary

(262) 642-6720 x3221
Monday - Thursday
7:00 am - 4:00 pm

Middle School

(262) 642-6740 x4221
MS Office is closed for
construction.

High School

(262) 642-6760 x5221
Monday - Thursday
7:00 am - 3:30 pm

*HS Counselors have limited hours. Call x5224 if you have any questions.

DISTRICT ADMINISTRATORS

Dr. Christopher Hibner

Superintendent
(262) 642-6710 x1222
hibchr@eastroy.k12.wi.us

Katherine Zwirgzdas

Business Manager
(262) 642-6710 x1223
zwikat@eastroy.k12.wi.us

Amy Foszpanczyk

*Director of Teaching &
Continuous Improvement of
Student Learning*
(262) 642-6710 x1227
fosamy@eastroy.k12.wi.us

Amanda Jones

*Director of Special
Education & Pupil Services*
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jonama@eastroy.k12.wi.us



Lindsey Harris

*Little Prairie Primary
Principal*
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harlin@eastroy.k12.wi.us



Mark Weerts

*Prairie View Elementary
Principal*
(262) 642-6720 x3222
weemar@eastroy.k12.wi.us



Adam Trindl

Middle School Principal
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triada@eastroy.k12.wi.us



Stacey Kuehn

High School Principal
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kuesta@eastroy.k12.wi.us